

Interpreter Questionnaire

Strictly Private & Confidential



1. Personal details

What is your mother tongue?

First name Surname

Male Female

Date of Birth Address

Telephone

Mobile Postcode

E-Mail Country

Fax

2. Language skills and experience

Which languages do you interpret?

How many years have you been interpreting?

Please specify any relevant qualifications eg DPSI:

Are you a member of the ITI / IOL / BDÜ / SFT or other national translators' organisation?

Yes No

If so, please specify:

Are you covered by Professional Indemnity Insurance?

Yes No

If so, please specify:

Relevant experience:

3. References

Please supply two references:

Name	<input type="text"/>
Address	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Postcode	<input type="text"/>
Telephone	<input type="text"/>
E-mail	<input type="text"/>

Name	<input type="text"/>
Address	<input type="text"/>
	<input type="text"/>
	<input type="text"/>
Postcode	<input type="text"/>
Telephone	<input type="text"/>
E-mail	<input type="text"/>

4. Rates

What rates do you charge? \$ € £

Interpreting (per hour)	<input type="text"/>	Minimum Charge	<input type="text"/>
Interpreting (per half day)	<input type="text"/>	per day	<input type="text"/>

Do you charge a premium for out-of-hours interpreting? Yes No

If so, how much do you charge?

Do you provide Transcriptions Services? Yes No

What rates do you charge?

Per audio minute	<input type="text"/>	Minimum Charge	<input type="text"/>
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THANK YOU FOR TAKING THE TIME TO COMPLETE THIS QUESTIONNAIRE

Please return to:

**T & I Services (UK) Limited, Midsummer Court, 314 Midsummer Boulevard,
Central Milton Keynes, MK9 2UB**