



### WORKING FOR T&I SERVICES

T&I Services (UK) Ltd is committed to providing equality of opportunity for all and welcomes applications from all individuals for advertised jobs that match their skills and interests. It is our policy that all job applicants must enclose a handwritten covering letter with their application.

To ensure that all applications are treated fairly and consistently, we do not encourage speculative enquiries about employment opportunities within the organisation.

It is our policy to advertise vacancies in publications that are relevant to the nature and level of the job. Typically, professional vacancies are advertised in local papers, in specialist journals and/or in the appropriate section of national papers, and on the internet. We also advertise through local job centres and Job Centre Plus, and we actively seek local minorities' community representatives who would best reach a specific community. We do not operate a full Graduate Scheme.